



## **Tennessee REALTORS® Board of Directors (Virtual) Standing Rules**

When you join the Zoom Board of Directors session, your **camera must be on** and you will be **muted**. Please remain on mute unless you are asking a question of the Speaker. You will be able to use the Chat function in Zoom to ask a question.

1. Prior to start of the meeting, all Tennessee REALTORS® directors will need to appear with full name and local association with camera on in the waiting room.
2. Prior to start of the meeting, all Tennessee REALTORS® directors will check in through the waiting room on Zoom. Voting will be taken electronically through Zoom through polling. As soon as the President declares meeting adjourned, Tennessee REALTORS® will end the Zoom meeting. The Board of Directors meeting will not be recorded.
3. All motions shall be made by raising a hand in the Chat box by Raise Hand feature, and you will be recognized by the Chair. The Chat box function may be used if a question needs to be brought to the attention of the President.
4. Cell phones and pagers shall be silenced during all business meetings and education sessions.
5. All votes shall be taken by the Zoom electronic poll voting unless otherwise ordered by the Directors.
6. Debate on motions shall not exceed 2 minutes per director. No director may speak the second time until all who wish to speak have done so. No member may speak more than twice to the same motion.
7. The following rules will apply if there is more than one candidate running for the same office:
  - Each candidate will be allowed 2 minutes to address the directors.
  - The candidates will speak in the order in which they were nominated.
  - After the candidates have addressed the directors, up to three directors may speak in support of each contested candidate on an alternating basis.