

TREC

March 31, 2020

Dear Licensee:

The novel coronavirus (“COVID-19”) pandemic is rapidly evolving. Governor Bill Lee has called on all Tennesseans to work together to battle the spread of COVID-19, including employers and individuals. This is an unprecedented event, and therefore we ask for patience and understanding as we work to protect your health and safety, as well as the health and safety of the millions of Tennesseans we serve. We will do this, as well as, ensuring that we continue to fulfill our mission and provide excellent customer service. The Tennessee Real Estate Commission (“the Commission”) and the Department of Commerce and Insurance (“the Department”) are now working remotely as part of the social distancing strategies outlined by the Centers for Disease Control (“CDC”) and the World Health Organization (“WHO”). The Commission is working remotely for the health and safety of all Tennesseans. However, our offices are open and fully operational. You may reach the Commission by email at trec.info@tn.gov or by calling our office line during regular business hours.

Licensees that have questions about renewal applications or are unable to complete any continuing education as a result of COVID-19, should contact the Commission’s licensing section at trec.info@tn.gov. On March 19, 2020, Governor Lee signed Executive Order No. 15 (“the Order”). The Order provides the Commissioner of the Department of Commerce and Insurance (“the Department”) the discretion to reasonably extend deadlines for obtaining required education and continuing education to boards, commissions, and agencies administratively attached, such as the Tennessee Real Estate Commission (“the Commission”). Therefore, effective immediately until May 18, 2020 or until further such notice, no license will be suspended for failure to complete continuing education requirements.

Additionally, in following the social distancing guidelines, the Commission is no longer holding in-person meetings or accepting walk-in customers at Davy Crockett Tower. The Commission intends to meet telephonically at its regularly scheduled meeting on April 8, 2020. The meeting will be posted on the website following the meeting at this link. You can view the meeting by clicking “watch” by the April meeting information. We hope you find this information helpful, and please let us know if you have additional questions.

Sincerely,

Caitlin Maxwell, *Executive Director*

HELPFUL LINKS

[State of Tennessee, Executive Order No. 15](#)
Find updates issued by the CDC on the Commission website [here](#).
[Tennessee Department of Health, Facility Visitor Guidance](#)
[CDC, Interim Guidance for Businesses and Employers](#)
[CDC, COVID-19 “What You Need To Know”](#)